

CACCA Constitution & By Laws
CHICAGO AREA CAMERA CLUBS ASSOCIATION
CONSTITUTION

Revised 2006

Article 1. Name and Object

Sec. 1. Name: Chicago Area Camera Clubs Association

Sec. 2. Objective: Development of fellowship among member clubs and promotion of photographic interests and accomplishments in the Chicago area.

Article 2. Membership

Sec. 1. Eligibility: Any camera club located in the Chicago area* interested in any phase of photography and which holds at least six regularly scheduled meetings from September through May. CACCA club membership must be open.

Sec. 2. Affiliation: Camera clubs may become members by application to and acceptance by the Board of Directors.

Sec. 3. Representation: Each member club shall be represented by a delegate.

Article 3. Officers and Board of Directors

Sec. 1. Officers: President, Vice President, Secretary, and Treasurer.

Sec. 2. Board of Directors: Shall consist of the above officers (4) the retiring President and at least fifteen members and no more than twenty-five members elected from member clubs in good standing.

Sec. 3. Term of office: One Year.

Sec. 4. Order of succession: If the President of the Association is unable to perform his duties, those duties shall be performed by a replacement in the following order of succession:

Vice President

Ex-Officio Member of Board. (Immediate past-President)

Treasurer

A member of the Board of Directors as selected by that Board.

Sec. 5. Removal of officer and/or member of the Board of Directors

An individual may be removed as an officer or from the Board of Directors upon a majority recommendation from the Board of Directors and approval, by a majority vote, of the delegates.

Sec. 6. Attendance:

Board members and officers are expected to attend both the monthly Delegates Meetings and Board Meetings, which are the regular meetings of the Association. Any Board member or officer who is absent from two consecutive Board Meetings or two consecutive Delegates Meetings may be replaced by action of the Board, if such action is in the best interests of the Association.

Sec. 7. In the case a vacancy occurs on the Board, the President shall make a recommendation to the Board for approval.

* This term is not intended to exclude any camera club from Wisconsin or Indiana that wishes to actively participate in CACCA activities.

Article 4. Nominating Committee

Sec. 1. Nominating Committee: Shall submit recommendations for officers and Board members to the delegates one month before the annual election.

Article 5. Meetings

Sec. 1. Board Meetings: Shall be at such time and place as specified by either the officers or the Board, but shall not be less often than four times during the CACCA year.

Sec. 2. Delegates Meetings: Shall be at such times and places as specified by either the officers or the Board, but shall not be less often than once each month, October through May.

Article 6. Amendments

Sec. 1. Amendments: Proposed amendments to this constitution shall be submitted in writing to the Board of Directors. Those approved by the Board (by majority vote) shall then be read and distributed in writing to the Delegates at the next Delegates meeting and voted on at the following meeting. Approval by two-thirds of those delegates voting and whose clubs are in good standing shall be required for adoption.

CHICAGO AREA CAMERA CLUBS ASSOCIATION BYLAWS

Article 1. Membership

Sec. 1. Dues: Shall be such as are recommended by the Board. They shall be payable annually in advance for the fiscal year beginning August 1. Dues in advance for the remainder of the fiscal year are required from clubs petitioning membership. New clubs entering the Association before January 1 will pay full dues; after January 1, half dues.

Sec. 2. Dues Delinquency: Clubs whose dues are three months in arrears are delinquent and cannot vote or participate in competitions. Clubs shall be expelled from membership if dues are not paid six months from the time they are due.

Sec. 3. Delegates: Each member club shall be entitled to have only one vote.

Sec. 4. Quorum: Shall consist at any delegates meeting of accredited delegates representing one-third of the member clubs in good standing of the Association.

Article 2. Duties of Officers and Board of Directors

Sec. 1. The President shall preside at all meetings. S/he shall appoint committees with the approval of the Board if such committees are created during the Board's regular scheduled meetings. If such committees are appointed June - August s/he shall secure approval by a majority vote from the Officers of CACCA. The President shall have the authority to call a special meeting of the Board of Directors. The President shall be an ex-officio member of all committees. S/he shall have no vote except in the case of a tie. S/he shall have general control and management of affairs of the organization.

Sec. 2. The Vice President shall assume the duties of the President in the absence of the latter. Shall serve as the coordinator of the annual banquet and shall perform other duties as prescribed by the Board.

Sec. 3. The duties of the Secretary are such as required by this office: to keep minutes of all meetings and issue them to Officers and Board Members. The Secretary shall also be

responsible for the coordination of the annual election of Officers and Board Members and shall perform other duties as may be prescribed by the Board.

Sec. 4. The Treasurer shall be responsible for all monies received or expended by this organization. S/he shall pay sums as directed by the Board. No board member may expend more than \$50 without approval of the Board. S/he may have assistants, but s/he shall be responsible for their transactions. S/he shall keep a complete record of all receipts and expenditures of this Association. The Treasurer shall submit a written financial statement at such times as requested by the Board. The Treasurer shall also report on Memorial Funds and how such a fund may be created. An Auditing Committee consisting of three members of the Board, excluding the Treasurer, shall be appointed by the President for the purpose of auditing the books of the Association. The audit shall be conducted as soon as practical after the close of the fiscal year, or at any time as requested by the Board.

Sec. 5 The Board of Directors shall formulate the general policies and conduct the formal business for the functioning of this organization, subject to the vote by member clubs.

Sec. 6. Quorum: Shall consist of a majority of the Board of Directors.

Article 3. Committees and Publications

Sec. 1. Standing Committees: The Chairman of standing committees will be Directors and shall include the following:

- a) Pictorial Slide
- b) Alteration of Reality Slide & Print
- c) Large Print
- d) Small Color Print
- e) Small Mono Print
- f) Nature Slide
- g) Nature Print
- h) Photojournalism Slide and Print
- i) Special Category

If the Board of Directors should recommend the discontinuance of a competition, that chairmanship shall no longer be considered as a position on the Board of Directors. Conversely, if the Board of Directors recommends an addition of a competition, that chairmanship shall be considered as an addition to the Board of Directors. A recommendation by the Board must be ratified by a vote of the delegates at the delegates meeting following the announcement of the Board's recommendation.

In addition to the Chairmen of the Competition Standing Committees, the following Chairmen shall also serve as members of the Board of Directors:

- a) Spring Salon
- b) CAP School Chairman
- c) CAP School Registrar
- d) Editor of CACCA News
- e) What's Clickin' Columnist
- f) Business Manager
- g) Speakers & Judges List
- h) Special Awards and Records
- i) Coordinator of Competitions

j) Advertising Manager

k) Information Manager

and such other positions as recommended by the President and approved by the Board of Directors. The ex-officio (immediate past president) shall be a voting member of the board.

Sec. 2. a) Committee Membership: Chairmen of the standing committees shall be nominated by the Nominating Committee. The Nominating Committee may also elect to combine the chairmanship of standing committees if appropriate. Chairmen may appoint members to their committees from among those who are members in good standing of any member club. Chairmen of committees may succeed themselves.

b) All Association past Presidents shall automatically become members of an Advisory and Planning Committee. Past Presidents of the preceding five years shall operate as an active Planning Committee. The retiring President shall become chairman of the 5-year Committee. In the event of the inability, for any reason, of the retiring President to act as Chairman or to serve as a member of the committee, the chairmanship shall be assumed by the most recent past President able to act, and the membership of the committee shall at all times be comprised of five most recent past Presidents able to serve. The committee shall meet only when called by its Chairman or the current President of the Association and for the purpose of planning new and/or revising existing areas of service. The committee shall have no vote on the Board. It shall present its findings and general consensus in the form of recommendations to the Board. The Association Board shall not be bound to approve or disapprove these recommendations.

Sec. 3. The Association shall issue a publication to be known as the CACCA News at such times as shall be determined by the Board of Directors.

Article 4.

Sec. 1. The Nominating Committee, appointed by the President, shall have as chairman the presiding member of the 5-year Committee of Past Presidents, and shall consist of six members of affiliated clubs, at least two of which shall be Board members. This committee shall be formed no later than two months before the annual election.

Sec. 2. The Nominating Committee shall name one candidate for each office and member of the Board of Directors as required in Article 3 of the Constitution. The Nominating Committee shall name candidates for the Board of Directors in relation to suggested assignments as chairmen of Standing Committees or functions on the CACCA News as outlined in Article 3 of the bylaws. The Nominating Committee shall obtain the permission of all individuals they propose to nominate. Additional nominations may be made from the floor by club delegates at the election meeting, provided they have obtained the prior consent of the persons being nominated.

Sec. 3. The Nominating Committee shall make its report one month before the election meeting.

Sec. 4. At the election meeting, the President or Chairman of the Nominating Committee shall present the names of all candidates for the various offices. In the event of additional nominations from the floor, the voting shall be by secret ballot and conducted by the Secretary. No proxy votes shall be counted. Candidates receiving the largest number of votes shall be elected and they shall assume office at the annual Association banquet.

Sec. 5. The President may succeed him/herself. The President may not serve more than two consecutive terms, but may be elected at subsequent times.

Sec. 6. The Vice President may succeed him/herself. The Vice President may not serve more than two consecutive terms, but may be elected at subsequent times.

Article 5.

Sec. 1. Amendments: Bylaws may be amended in a manner similar to constitution amendments, except that only a majority of member clubs present is required for adoption. Rule Changes or Special Awards: No rule changes or special awards can be made without approval of the Board. Board meetings may be attended by any member of a club in good standing, but only officers and members of the Board can vote.